

**CHANGE ORDER APPROVAL FORM**

PROJECT: Design Services for Pratt Siding Road

CHANGE ORDER NUMBER: 1

DATE: 7/22/20


CONTRACT NUMBER: CM2499-WA05

TO CONTRACTOR: EltonAlan, Inc.


DEPARTMENT: Engineering Services

**Reason for Change Order:** No-Cost Change Order. Based on the right-of-way acquisition needs and the SJRWMD permitting challenges, Engineering will need to extend the Work Authorization timeframe beyond the originally specified 30 weeks. The time schedule was based on the plans being delivered by December 2020. Engineering inadvertently overlooked the 30-week timeframe as proposed in the original Work Authorization and request to extend the design Work Authorization until March 2021. This no cost time extension will allow for the time needed for bid services and post design services needed that will extend pas the submission of the plans in December 2020. Therefore, replacing the Work Authorization end date of 9/7/2020 with 3/31/2021.

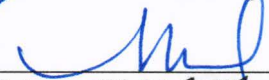
Original Contract Sum.....	\$	<u>272,582.24</u>
Net Change by Previous Change Order/Supplemental Agreement.	\$	<u>0.00</u>
Contract Sum Prior to This Change Order.....	\$	<u>272,582.24</u>
Amount of This Change Order (Add).....	\$	<u>0.00</u>
New Contract Sum Including this Change Order.....	\$	<u>272,582.24</u>

APPROVED BY:   
Robert Companion, Engineering Services

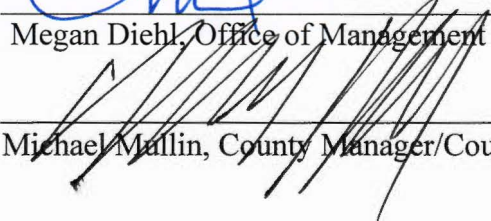
DATE: 07/22/2020

APPROVED BY:   
Contract Purchasing Manager

DATE: 8.5.20

APPROVED BY:   
Megan Diehl, Office of Management and Budget

DATE: 8/5/20

APPROVED BY:   
Michael Mallin, County Manager/County Attorney

DATE: 08/11/20



## Sharon Johns

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**From:** Robert Companion  
**Sent:** Monday, July 20, 2020 2:36 PM  
**To:** John Cox  
**Cc:** Sharon Johns  
**Subject:** RE: Pratt Siding Road

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

John / Sharon,

Based on the right-of-way acquisition needs and the SJRWMD permitting challenges, we will need to extend the Work Authorization timeframe beyond the originally specified 30 weeks. I know my schedule has always been based on the plans being delivered by December 2020. I must have overlooked the 30 week timeframe as proposed in the original Work Authorization. Can we work on a no money change order to extend the design Work Authorization at least until March 2021? There will be bid services and post design services needed in all likelihood that will extend pas the submission of the plans in December 2020.

**Robert T. Companion, PE**  
**County Engineer**  
Nassau County Engineering Services  
96161 Nassau Place  
Yulee, FL 32097  
904-530-6225 Phone  
904-491-3611 Fax  
rcompanion@nassaucountyfl.com

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**From:** John Cox <jcox@nassaucountyfl.com>  
**Sent:** Monday, July 20, 2020 2:01 PM  
**To:** Robert Companion <rcompanion@nassaucountyfl.com>  
**Subject:** RE: Pratt Siding Road

Robert,

This email will suffice as the NTP. Thank you.

-John

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**From:** Robert Companion <[rcompanion@nassaucountyfl.com](mailto:rcompanion@nassaucountyfl.com)>  
**Sent:** Monday, July 20, 2020 1:01 PM  
**To:** John Cox <[jcox@nassaucountyfl.com](mailto:jcox@nassaucountyfl.com)>  
**Subject:** FW: Pratt Siding Road

We usually do not do a written NTP, but an email and kickoff meeting.

I sent the email notifying EltonAlan on December 4, 2019. We met on February 10<sup>th</sup> to kick off the project. Let me know if that suffices.

**Robert T. Companion, PE**

**County Engineer**

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96161 Nassau Place

Yulee, FL 32097

904-530-6225 Phone

904-491-3611 Fax

[rcompanion@nassaucountyfl.com](mailto:rcompanion@nassaucountyfl.com)

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**From:** [Paul@eltonalan.com](mailto:Paul@eltonalan.com) <[paul@eltonalan.com](mailto:paul@eltonalan.com)>

**Sent:** Thursday, February 06, 2020 8:17 AM

**To:** Robert Companion <[rcompanion@nassaucountyfl.com](mailto:rcompanion@nassaucountyfl.com)>; [mike@eltonalan.com](mailto:mike@eltonalan.com)

**Cc:** Shelley Caldwell <[scaldwell@nassaucountyfl.com](mailto:scaldwell@nassaucountyfl.com)>

**Subject:** RE: Pratt Siding Road

See you then.

Paul Doherty

*Senior Designer*

**EltonAlan**

Consulting Engineers | General Contractors

3653 Regent Blvd #606

Jacksonville, FL 32224

cell: 904-910-2132

email: [Paul@eltonalan.com](mailto:Paul@eltonalan.com)

web: [www.eltonalan.com](http://www.eltonalan.com)

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**From:** Robert Companion <[rcompanion@nassaucountyfl.com](mailto:rcompanion@nassaucountyfl.com)>

**Sent:** Thursday, February 06, 2020 8:15 AM

**To:** [Paul@eltonalan.com](mailto:Paul@eltonalan.com); [mike@eltonalan.com](mailto:mike@eltonalan.com)

**Cc:** Shelley Caldwell <[scaldwell@nassaucountyfl.com](mailto:scaldwell@nassaucountyfl.com)>

**Subject:** RE: Pratt Siding Road

That works.

**Robert T. Companion, PE**

**County Engineer**

Nassau County Engineering Services

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**From:** [Paul@eltonalan.com](mailto:Paul@eltonalan.com) <[paul@eltonalan.com](mailto:paul@eltonalan.com)>  
**Sent:** Thursday, February 06, 2020 8:14 AM  
**To:** Robert Companion <[rcompanion@nassaucountyfl.com](mailto:rcompanion@nassaucountyfl.com)>; [mike@eltonalan.com](mailto:mike@eltonalan.com)  
**Cc:** Shelley Caldwell <[scaldwell@nassaucountyfl.com](mailto:scaldwell@nassaucountyfl.com)>  
**Subject:** RE: Pratt Siding Road

Mikes has something going on, but I can be there.

Paul Doherty  
*Senior Designer*



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web: [www.eltonalan.com](http://www.eltonalan.com)

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**From:** Robert Companion <[rcompanion@nassaucountyfl.com](mailto:rcompanion@nassaucountyfl.com)>  
**Sent:** Thursday, February 06, 2020 7:58 AM  
**To:** [Paul@eltonalan.com](mailto:Paul@eltonalan.com); [mike@eltonalan.com](mailto:mike@eltonalan.com)  
**Cc:** Shelley Caldwell <[scaldwell@nassaucountyfl.com](mailto:scaldwell@nassaucountyfl.com)>  
**Subject:** RE: Pratt Siding Road

Can we meet next Monday around 9:00 am? I am booked for this morning.

**Robert T. Companion, PE**  
**County Engineer**  
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**From:** [Paul@eltonalan.com](mailto:Paul@eltonalan.com) <[paul@eltonalan.com](mailto:paul@eltonalan.com)>  
**Sent:** Thursday, February 06, 2020 7:25 AM  
**To:** Robert Companion <[rcompanion@nassaucountyfl.com](mailto:rcompanion@nassaucountyfl.com)>; [mike@eltonalan.com](mailto:mike@eltonalan.com)  
**Cc:** Shelley Caldwell <[scaldwell@nassaucountyfl.com](mailto:scaldwell@nassaucountyfl.com)>  
**Subject:** RE: Pratt Siding Road

Robert,

What time did you want to meet on Pratt Siding?

Thanks,

Paul Doherty  
*Senior Designer*

3653 Regent Blvd #606  
Jacksonville, FL 32224  
cell: 904-910-2132  
email: [Paul@eltonalan.com](mailto:Paul@eltonalan.com)  
web: [www.eltonalan.com](http://www.eltonalan.com)

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**From:** Robert Companion <[rcompanion@nassaucountyfl.com](mailto:rcompanion@nassaucountyfl.com)>  
**Sent:** Friday, January 24, 2020 10:36 AM  
**To:** [mike@eltonalan.com](mailto:mike@eltonalan.com)  
**Cc:** [Paul@eltonalan.com](mailto:Paul@eltonalan.com); Shelley Caldwell <[scaldwell@nassaucountyfl.com](mailto:scaldwell@nassaucountyfl.com)>  
**Subject:** RE: Pratt Siding Road

Let's do the morning of February 6<sup>th</sup>. Does that work?

**Robert T. Companion, PE**  
**County Engineer**  
Nassau County Engineering Services  
96161 Nassau Place  
Yulee, FL 32097  
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[rcompanion@nassaucountyfl.com](mailto:rcompanion@nassaucountyfl.com)

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**From:** [mike@eltonalan.com](mailto:mike@eltonalan.com) <[mike@eltonalan.com](mailto:mike@eltonalan.com)>  
**Sent:** Friday, January 24, 2020 10:33 AM  
**To:** Robert Companion <[rcompanion@nassaucountyfl.com](mailto:rcompanion@nassaucountyfl.com)>  
**Cc:** [Paul@eltonalan.com](mailto:Paul@eltonalan.com); Shelley Caldwell <[scaldwell@nassaucountyfl.com](mailto:scaldwell@nassaucountyfl.com)>  
**Subject:** Re: Pratt Siding Road

Absolutely, we really want to get that project cranked up! Paul is out all next week but pick a time to following week and we will come see you.

Mike Holcomb  
EltonAlan

On Jan 24, 2020, at 10:00 AM, Robert Companion <[rcompanion@nassaucountyfl.com](mailto:rcompanion@nassaucountyfl.com)> wrote:

I know you have your hands full with Crawford, but we need to meet on this project. Can we set something up for the first week in February?

**Robert T. Companion, PE**  
**County Engineer**  
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96161 Nassau Place

Yulee, FL 32097  
904-530-6225 Phone  
904-491-3611 Fax  
[rcompanion@nassaucountyfl.com](mailto:rcompanion@nassaucountyfl.com)

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**From:** Robert Companion  
**Sent:** Wednesday, December 04, 2019 7:57 AM  
**To:** [mike@eltonalan.com](mailto:mike@eltonalan.com); [Paul@eltonalan.com](mailto:Paul@eltonalan.com)  
**Cc:** Shelley Caldwell <[scaldwell@nassaucountyfl.com](mailto:scaldwell@nassaucountyfl.com)>  
**Subject:** Pratt Siding Road

Mike / Paul,

Your Work Authorization for Pratt Siding Road was executed at the November 20<sup>th</sup> Board meeting. Can we set up a meeting with the design team to go kick off the project?

**Robert T. Companion, PE**  
**County Engineer**  
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